

St. Michael Catholic School Commission

April 13, 2010 Action Minutes

In attendance: Suzanne Siekawitch (Principal), Mike Therrell, Heidi Pike, Nancy Finkeldei, (Chair/Recorder)

Excused: Meg Krikawa, Connie Barnes

1. CLASSROOM REPORT

- Mr. Tim Weatherbie spoke to the commission about teaching Kindergarten and the enjoyment he has in his work. He explained he likes to keep a very balanced day with his students and is very consistent in his method of teaching. He also journals with the students every day.
- The educational needs of each student results in very individualized levels of learning. For example, in math, he has students learning addition, subtraction, and even multiplication, all working according to their ability.
- Mr. Weatherbie also has field trips planned for the class: a trip to see the play, Max and Ruby and an educational excursion to Mukilteo Beach.
- Suzanne commented on how much each child enjoys school and credits much of that enthusiasm to Mr. Weatherbie.

2. OLD BUSINESS

- School Commission Constitution: Fr. Jay officially accepted and signed the School Commission Constitution.
- Action Plan for 5-Year Goals: Suzanne and Nancy put together a draft of the school commission action plan. The group spent time going over the plan to allow for additions, or deletions to be made before Mike presented it at the Pastoral Council meeting later in the evening. No corrections were made.
- Coffee & Donut Sunday: Suzanne and Heidi volunteered to host this event on May 23 after the 8:30 and 10:30 am masses. Michelle Green is currently creating a guide sheet to assist volunteer hosts. Nancy will send out a copy to Suzanne and Heidi when it is completed.
- School Bus: The group briefly discussed the status of the donated bus. Suzanne reiterated her concern that we need to find someone who will take on the project and do the research so that a good decision can be made concerning the bus. She simply does not have the time to head the project herself. With Suzanne's blessing, Heidi will make a plea for a volunteer at the upcoming PTO meeting
- Formation of Commission Committees: The formation of committees was once again tabled until the majority of school commission members are present to discuss the topic. School Commission members should chair the various committees, but can draw on the school/parish communities for membership.

3. PTO/AUCTION REPORTS

- A report on the auction was not available.
- Heidi said the attendance at the experimental morning PTO meeting was slightly better, but mostly it was the same few parents that attended. The commission discussed possible incentives that might increase participation at these meetings such as a free dress day for students who parent(s) attend, refreshments, adding a brief meeting to other parent-attended events, etc.

3. PRINCIPAL'S REPORT

- Suzanne reported the school finance committee reviewed this year's budget, but has not yet started on the budget for 2010-2011.
- Suzanne's computer crashed; the status of the computer is not yet known.

4. NEW BUSINESS

- Nancy will not be available for the month of May. Suzanne will take care of the agenda and Heidi volunteered to take the minutes for the May meeting.
- Officers for 2010-2011 School Year: According to the constitution, a chairperson, vice chair, and secretary should be elected by the commission before the June meeting.
- The group briefly discussed procedures on how vacancies on the school commission should be filled. (announcement at mass/bulletin, application, etc.) Further discussion was tabled for the next meeting. Nancy noted that there should also be a formal commissioning of members each fall (according to the constitution). Perhaps it would be good for the Pastoral Council and Finance Council members to be formally commissioned as well.
- Nancy volunteered to do a draft of an explanatory addition to the school website under the School Commission tab. The information would explain the purpose of the School Commission and the current members.

5. POSSIBLE AGENDA ITEMS FOR NEXT MEETING

- Formation of Commission Committees
- Election of Officers
- New members

6. NEXT MEETING

May 4, 2010, at 5:45 pm.